



Knik Tribal Council

PO Box 871565 Wasilla, Alaska 99687
Phone: 907-373-7991 Fax: 907-373-2178

Vacancy Announcement

Open Date: 10/31/2022

Close Date: Open Until Filled

Child Care Teacher– Plan and carry out a daily program designed to meet the physical and developmental needs of a group of children.

Primary Duties and Responsibilities (including but not limited to):

- Maintain a physical environment conducive to children's growth and development.
- Work with Assistant Teacher(s) to create and facilitate lesson plans and implement appropriate developmental experiences.
- Consider and provide for the individual needs of each child in relationship to their cultural and socioeconomic background, emotional or physical handicaps, and individual learning style.
- Respect the dignity and basic rights of each child.
- Help children learn to adapt to and cope with real-life situations; to develop appropriate habits in such activities as eating, dressing, napping, and personal hygiene.
- Make daily observations of the health of children, reporting conditions which require attention.
- Maintain progress records on the emotional, physical, social and intellectual development of assigned children.
- Participate in staff meetings, training sessions, conferences, workshops, and other career development professional activities.
- Assist with monthly center newsletter.
- Performs other duties as assigned.

Minimum Requirements

- Associates Degree in Early Childhood Education or a Child Development Associate (CDA) certification.
- Two (2) years experiences working as a Childcare Teacher/Teacher Assistant.
- Food Worker Card, preferred.
- Ability to lift and move up to sixty (60) pounds.
- Must pass a state and federal background check.
- CPR and First Aid Certification.

General Information:

Location: 4401 E Palmer-Wasilla Hwy., Wasilla, AK 99654
Supervisor: Child Care Center Director
Schedule: Full-Time (40 hours/week). Operating hours from 6:30am – 6:00pm M-F, scheduling hours will be an 8 hour shift supporting the needs of BELA.



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Salary: \$18.00 – \$21.00 per hour DOE/E. Plus full benefits: Federal Employee Health Benefits (FEHB) medical, dental, vision, life insurance, paid leave and holidays, and retirement plan with matching contributions.

To Apply: Submit Resume to:
Sarah Schwarzer at sschwarzer@kniktribe.org

**For more information or to download the job description visit www.kniktribe.org/careers
Knik Tribe is an Equal Opportunity Employer**