

Alut^{ing}cut

Childcare Center

WE'RE HIRING: ASSISTANT ADMIN

Qualifications :

- High school diploma or GED required
- One of the following: Minimum of 12 college credits in Early Childhood Education, Child Development, or a related field; OR Alaska SEED Level 7 Certificate or higher
- Current CPR/First Aid certification, or ability to obtain upon hire
- Ability to pass all required state, federal, and tribal background checks
- Must be 18 yrs of age & provide references
- Obtain CPR Certification
- Teaching/Child Care experience preferred, but willing to train
- Nurturing, disciplined, responsible & a team leader

Benefits:

- Competitive Wages
- 401k, Dental & Medical, Vacation & Sick leave accrual, Paid Federal Holidays
- Full Time, Part Time, Flexible & Substitute positions available
- Education & Training Cost Support

ACC is seeking an organized, professional, and welcoming Admin. Assistant to join our team. If you're passionate about early childhood education, enjoy working with families, and thrive in a fast-paced environment, we would love to hear from you!

Apply now!

Send your resume to:
montanas@sunaq.org

Open M-F, 7:30am-5:30pm, Year Round
907-206-6464