



Request for Proposal
Coaching for Alaska School District
Pre-elementary Teachers

Open Date: July 22nd, 2026
Due: August 14th, 2026

thread
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1. Company Overview

Child Care Connection, Inc. dba **thread**, hereinafter referred to as **thread**, is requesting proposals for Coaching for Alaska School District Pre-elementary Teachers participating in Learn & Grow- Alaska's Quality Recognition and Improvement System (QRIS).

1.1 Company Overview

Mission: **thread's** mission is to advance the quality of early education and child development by empowering parents, educating child care professionals and collaborating with our communities.

History: For more than 40 years, **thread** has served as the Child Care Resource & Referral (CCR&R) Network for Alaska. In this role, **thread** provides free resources and child care referral services for families, as well as professional development, technical assistance, and financial supports to the early childhood education industry. **thread** also manages two statewide early childhood education systems: Learn & Grow, which provides a framework designed to improve the quality of early childhood education, and Alaska SEED (the System for Early Education Development), a professional development system and registry for Alaska's early care and learning professionals.

By working to improve the quality, accessibility, and affordability of early care and learning, **thread** helps to ensure children are prepared for school and more successful in life. Having access to high-quality child care also has a positive community impact. Parents can meet the financial needs of their families while businesses can attract and retain a qualified workforce.

2. Statement of Work

2.1 Purpose

The purpose of the Request for Proposal (RFP) is to invite proposals for experienced early childhood coaches to provide pre-elementary teachers, working in Alaska school district programs who are also participating in Alaska's Quality Recognition and Improvement System (QRIS) called Learn & Grow, with regular group and individual practice-based-coaching cycles. The purpose of teacher coaching is to assist teachers will unpacking and implementing high-quality early childhood practices.

2.2 Scope of Work Description

Learn & Grow coaching follows a Plan Do Study Act (PDSA) cycle.

- 1) Planning: Each teacher will receive a TPOTS (Teaching Preschool Observation Tool/ Scale) classroom assessment from an inter-rater reliable assessor (preferable the contractor is already inter-rater reliable or in process). Results of the TPOTS assessment will determine baseline needs and inform development of classroom action plan (CAP) with goals and activities and type of coaching: group or 1:1.
- 2) Do: Contractor will provide coaching to help classroom teachers meet CAP goals.
- 3) Study: Contractor will monitor progress of CAP goals and activities and update goals throughout the coaching relationship.
- 4) Act: Make any adjustments and update CAP goals and activities as necessary.

This contract will include some travel to remote school districts to conduct TPOTS observation in-person and begin building relationships with teachers. Not every teacher will receive an in-person visit. Location of travel is determined after meeting with all the programs. All coaching will take place virtually. A two-day virtual orientation to Learn & Grow, Pyramid Model and coaching in Alaska will take place at the beginning of this contract period.

Refer to the Scope of Work section for details.

2.3 Outcomes & Goals of Work

Outcomes:

Preschool teachers will have the confidence and knowledge to positively interact with children and create a high-quality developmentally appropriate learning environment.

- As a result, young children will have positive child outcomes such as social emotional, cognitive, physical development and be better prepared for kindergarten and life.

Goals:

Teacher/ Practitioner coaching will:

1. Provide a positive nurturing relationship to support early childhood educators and increase teacher skills and confidence to successfully implement evidence-based practices in their pre-school classrooms
2. Improve quality of the pre-school classroom learning environment as measured by pre/post TPOTS classroom assessment scores and progress toward meeting classroom action plan goals and activities.

3. Scope of Work

Teacher/ Practitioner Coaching is critical to assisting early childhood educators to increase confidence in implementing evidence-based practices to improve quality of learning environment, their interactions with young children, and eventually positive outcomes for young children.

Scope of Work for this contract includes:

- 1) Conducting classroom observations using TPOTS (teaching preschool observation tool) with pre-elementary programs participating in Learn & Grow
- 2) Develop classroom action plan based on TPOTS in partnership with classroom teachers
- 3) Conduct group and/or individual coach cycles to achieve classroom action plan goals
- 4) Monitor progress of classroom action plans
- 5) Arranging all travel to visit 2-3 programs
- 6) Facilitate all communication to arrange group coaching and 1:1 coaching session with pre-elementary teachers
- 7) Complete two-day orientation prior to starting work
- 8) Contractor responsible for completing and submitting to designated data system all coaching time (including pre/post preparation) and all classroom action plans and classroom assessment summary reports monthly.

4. Project Schedule

The project schedule is based on the current timeline.

Phase (if applicable)	Deliverable/Milestone	Target Completion Date/Deadline
Phase 1 (FY27 Q1)	- Attend orientation/introduction to project by thread - Complete all introductory meetings with programs and teachers. - Complete assessment of which classroom may need a TPOTS assessment and if assessment will be virtual or in-person and upload to summary and coaching logs to identified data system. - Complete development of Classroom Action Plan (CAP) with teachers from Learn & Grow Level 2 programs and/or who are participating in 1:1 coaching. Generic CAPs completed for individuals participating in Unpacking Group Coaching series. - Set up all Group Coaching sessions for FY27. - Meet monthly with project manager- Meghan Johnson, to discuss progress, barriers, successes, and recommendations. - Submit Quarterly invoice to project manager and finance@threadalaska.org no later than October 1st, 2026. - Complete FY27 Q1 reporting template and submit to project manager no later than October 1st, 2026.	October 1 st , 2026
Phase 1 (FY27 Q2)	- Start and complete 2-3 Group Coaching Series. - Continue to upload coaching logs to thread/ Learn & Grow data systems. - Meet monthly with project manager to discuss progress, barriers, successes, recommendations.	January 2 nd , 2027

	Complete FY27 Q2 reporting template and submit to project manager no later than January 2nd, 2027	
Phase 1 (FY27 Q3)	- Start and complete 2-3 Group Coaching Series. - Continue to upload coaching logs to thread/ Learn & Grow data systems. - Meet monthly with project manager to discuss progress, barriers, successes, and recommendations. - Complete FY27 Q3 reporting template and submit to project manager no later than April 1st, 2027	April 1 st , 2027
Phase 1 (FY27 Q4)	- Start and complete 2-3 Group Coaching Series. - Continue to upload coaching logs to thread/Learn & Grow data systems. - Meet monthly with project manager to discuss progress, barriers, successes, recommendations. - Complete FY27 Q4 reporting template and submit to project manager no later than June 10th, 2027.	June 10 th , 2027

The expected project completion date is **June 15th, 2027**. If this date needs to be adjusted, please include your readjusted proposed date, as well as your reasoning for shifting the schedule. All proposed date changes will be considered.

5. Project Budget

The total budget for the contractor is **\$57,430**. This amount includes required travel funding for contractor to travel to pre-elementary programs including traveling from outside of Alaska if applicable. Contractor is responsible for managing expenses and payment within the max amount of **\$57,430**.

Contractor must follow Alaska State Travel policies and procedures [pocket_guide.pdf](#)
[\(SECURED\)](#)

6. RFP Evaluation Criteria

thread will evaluate bidders and proposals based on the following criteria:

- Previous experience/past performance history of providing coaching
- Type of early childhood, coach and classroom assessment training completed
- Responsiveness and answers to questions in the next section
- Preference given to applicants with:
 - TPOTS inter-rater reliability certification
 - Experience and knowledge of Alaska Native cultures and communities
 - Completed Pyramid Model Preschool training series

7. Submission Requirements

To be considered for this project, the following items must be included in your response:

Proposals should not be more than 2-3 pages and describe the following:

- Share your approach to the project and experience/ ability to complete the work as described to meet the outcome of the project.
- Describe previous coaching experiences including type of coaching and classroom assessment training/ certifications and experience
- Please include 2 references (not part of the 2-3 page application)

All proposals must be received by **thread** by **August 14th, 2026**. Submit your proposal via email to: mjohnson@threadalaska.org. You can expect an acknowledgment from **thread** that your proposal was received within 2 business days.

Vendors who have demonstrated their interest and capacity to meet the requirements will be contacted by phone and/or email to be notified of their selection to move forward in the RFP process.

Vendors who have not been selected will be notified via email.

Vendor selected to receive contract will be notified no later than **August 19th, 2026**.

Upon selection, **thread** will negotiate contract terms. All contracts are subject to review by legal counsel. The project will be awarded upon signing of an agreement or contract, which outlines terms, scope, budget and other necessary items. The selected contractor will not be an employee of **thread** and therefore is not entitled to employee benefits.

thread may withdraw this RFP at any time and reserves the right to refrain from making a selection and/or award when such action is deemed to be in the best interest of the organization.

All content will become the sole property of **thread**.

8. Contact Information

For questions or concerns regarding this RFP, please contact:

Meghan Johnson
Early Childhood Systems Director
mjohnson@threadalaska.org
(907) 265-3104